



Bridging the Physical and Virtual Classroom Using Microsoft Teams

Overview

This hour will focus on ways to capture the activities and practices that have worked in your traditional face to face setting and make the connection to a virtual or blended environment.

Webinar Agenda

0:00 – 0:05 **Welcome**

(5-minute duration)

- Meeting Control
- Introductions
- Learning Targets

0:05-00:15 **Tip #1 Drive Your Class Meeting with a Visual**

(10-minute duration)

- Benefits of a Welcome Slide
- Components of a Welcome Slide

00:15-00:30 **Tip #2 Use Channels Post Effectively**

(15-minute duration)

- Types of Channels
- Channels to Consider Including
- Conversations v Announcements
- Best practices When Using Channels and Posts

00:30-00:40 **Tip #3 Keep Students in the Classroom (virtually)**

(10-minute duration)

- Understanding the Tabs
- Better Together When You Add Apps

00:40-00:50 **Tip #4 Through the Eyes of a Student ... assignment details**

(10-minute duration)

- Using categories
- Review using "student view"
- Add resources

00:50-00:60 **Questions** and **Wrap-up**
(10-minute duration)

Resources

- [Creating Channels in Teams](#)
- [Creating Assignment in Microsoft Teams](#)