



## Crafting a collaborative learning environment with Class Teams

### Overview

This webinar will provide educators with an understanding of how to use Microsoft Class Teams to collaborate with students seamlessly integrating assignments, assessments, and applications directly into the Team.

### Webinar Agenda

0:00-00:05- **Welcome, Introduction, Learning Objectives**  
(5-minute duration)

00:05-00:45- **Increasing Efficiency with Microsoft Class Teams**

- Creating a Positive Class Identity**
- Building a Content Center with Class Notebook**
- Enhancing Family Communication**
- Reducing the Paper Trail by Creating Assignments in Teams**
- Checking for Understanding with Embedded Forms quizzes**
- Supporting Efficiency with the Grades Tab**
- Maximizing Flexibility with Assignments view**
- Improving Student Outcomes with the Feedback Cycle**
- Encouraging Students with Celebrations and Praise**
- Enhancing learning with 3<sup>rd</sup> party apps**
- Hosting live events to stay connected**
- Integrating External Sources**

(40-minute duration)

00:45-00:60- **Closing & Questions**  
(15-minute duration)

### Resources

<https://education.microsoft.com/en-us>

[Crafting a collaborative learning environment with Class Teams](#)