Effectively Communicating with Students in a Class Team Overview and Agenda

Overview
This webinar will walk classroom educators through multiple methods to effectively communicate with students through a Microsoft Class Team. Attendees will see the variety of methods available to meet all learning styles and learn best practices for ensuring effective communication through Microsoft Teams.

Webinar Agenda
00:00 – 03:00 Welcome: Microsoft Teams Settings, Navigation During the Meeting, Attendance (3-minute duration)

03:00-08:00 Getting Setup in Teams: Logging In, Creating and Joining a Team (5-minute duration)

08:00-18:00 Channels: Channels are dedicated sections within a team to keep conversations organized by specific topics, projects, disciplines—whatever works for your team! (10-minute duration)

18:00-33:00 Posts: Notify the whole class in a channel using the @ symbol (as in @team) or the team’s name in a message to send a notification to the whole class and prompt them to view your message. BONUS: Immersive Reader/Translation (15-minute duration)

33:00-43:00 Chat: Have one-on-one and group chats using the Chat Feature in Teams (10-minute duration)

43:00-53:00 Video Conferencing: Meetings in Teams include audio, video, and screen sharing. They’re one of the keyways to collaborate in Teams (10-minute duration)
53:00-55:00 **Mobile App Experience:** Get Microsoft Teams on all your devices, mobile apps for iOS and Android. 
(2-minute duration)

55:00-60:00 **Closing Questions and Answers**
(5-minute duration)

**Resources**
- [https://aka.ms/classroomteams](https://aka.ms/classroomteams)