



Insights for Student Success in Microsoft Teams

Overview

Insights in Microsoft Teams provides data to ensure equity, access, and opportunities to break down barriers and celebrate student success. Use at-a-glance data that includes views to help you catch up on all your students' Teams activity, from assignment turn-in to engagement in class conversations. With spotlights on important trends in student activity, your Insights dashboard can save you time in planning, giving feedback to students, and providing help where needed. In this session, you will access and build your background knowledge, explore class scenarios, and focus on digital engagement and assignments success.

Session Agenda

0:00 – 0:03 **Welcome:** Introductions, Meeting Controls, Learning Targets
(3-minute duration)

0:03-0:10 **Data Connections, Overview, and Accessing Prior Knowledge of Insights**
(7-minute duration)

0:10-0:15 **Class Landing Page and Intro to Exploration**
(5-minute duration)

0:15-0:30 **Beyond the Data with Digital Engagement: Digital & Communication Activity**
(15-minute duration)

0:30- 0:45 **Beyond the Data with Assignments and Grade Drill Down**
(15-minute duration)

0:45-0:50 **Export to Excel**
(5-minute duration)

0:50-0:60 **Final Reflection and Next Steps, Closing**
(10-minute duration)

Resources

- [Educator's guide to Insights in Microsoft Teams \(How To Guides\)](#)
- [New Education Insights improve student engagement in hybrid learning \(Blog\)](#)
- [New Teams features add creative ways to engage students \(Blog\)](#)
- [Insights in Microsoft Teams for the classroom // NEW UPDATE that just launched 🚀 11.19.20](#)
- [How to use the Insights feature for your class in Microsoft Teams Original Video \(Video\)](#)
- [Excel and Pivot Tables](#)