



Small Group Instruction and Best Management Practices

Overview

Providing learning opportunities in small groups is a well-known strategy for supporting all learners at their level to ensure student growth, both academically and socially/emotionally. This session will cover several strategies help make this happen in a Teams environment, as well as some best practices for managing those small groups.

Webinar Agenda

0:00 – 0:05 **Welcome:** Introductions, Meeting Controls, Attendance, Learning Targets
(5-minute duration)

0:05-0:25 **Small Groups in Teams**

- Making time for small groups
- Break out channels (standard vs. private)
- Small group assignments
- Collaborative files

(20-minute duration)

0:25-0:35 **Small Groups in the Class Notebook**

- Collaboration Space (public and private)
- Notebook Section Groups

(10-minute duration)

0:35-0:50 **Best Practices for Small Group Management**

- Prepare with a Purpose
- Organization
- Rules and Roles
- Choice

(15-minute duration)

0:50-0:60 **Closing Questions and Answers**

(10-minute duration)

Resources

- <https://education.microsoft.com/en-us>
- [Hybrid Learning: A New Model for the Future of Learning](#)

- [Strategies for Improving Small Group Instruction](#)
- [Small Groups in Class Notebook Collaboration Space](#)