OneNote Staff Notebook: Tools for staff collaboration

Overview
This webinar will explore how to collaborate with colleagues or staff using the unique sections in a OneNote Staff Notebook including a personal workspace for every staff member or teacher, a content library for shared information, and a collaboration space for everyone to work together, all within one powerful notebook. We will also discuss the various ways Staff Notebook can be utilized within current school settings, in addition to creating custom sections and distributing information schoolwide.

Webinar Agenda
0:00-00:05- **Welcome, Introduction, Learning Objectives**
(5-minute duration)

00:05-00:35- **Getting started with a OneNote Staff Notebook**
Setting up a OneNote Staff Notebook
Getting the Most out of OneNote Staff Notebook

(30-minute duration)

00:35-00:45- **Closing & Questions**
(10-minute duration)

Resources
https://education.microsoft.com/en-us
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