Translation Tools in Teams, O365 and Microsoft

Overview
This webinar will show teachers translation tools located in Teams, Office 365 and Microsoft apps. These tools provide the key to meaningful content creation, collaboration and communication. Attendees will explore how to use these tools with students, parents and community members alike.

Webinar Agenda
00:00 – 10:00 **Welcome:** Introductions, Meeting Controls, Attendance, Objectives (10-minute duration)

10:00-30:00 **Translation Tools in Teams:**
- Teams Settings – changing languages
- Posts – Immersive Reader and Translation
- Meetings – Real time captioning
- Forms – Immersive Reader and Translation
- Flipgrid - Immersive Reader and Translation (20-minute duration)

30:00-45:00 **Translation Tools:**
- PPT Captions
- Microsoft Translator in the Classroom
- Microsoft Translator for Parent/Community Communication
- Office Lens
- Minecraft: Education Edition – Immersive Reader and Translation (15-minute duration)

45:00-60:00 **Closing Questions and Answers** (15-minute duration)

Resources
- [https://education.microsoft.com/en-us](https://education.microsoft.com/en-us)